

**COLCHESTER POLICE DEPARTMENT  
NON-SWORN EMPLOYMENT APPLICATION**



**POSITION (CHECK ONE)**

- ☐ FULL TIME DISPATCHER
- ☐ PART TIME DISPATCHER
- ☐ RECORDS STAFF
- ☐ COMMUNITY SERVICE OFFICER (BIKE PATROL & ACCESS ATTENDANT)

**NAME & GENERAL INFO**

\_\_\_\_\_  
(LAST NAME) (FIRST NAME) (Middle Initial)

ADDRESS: \_\_\_\_\_  
(ACTUAL PHYSICAL ADDRESS)

MAILING ADDRESS (IF DIFFERENT) \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ (CIRCLE) HOME WORK CELL

2<sup>ND</sup> PHONE \_\_\_\_\_ (CIRCLE) HOME WORK CELL

EMAIL \_\_\_\_\_ (OPTIONAL) GENDER: \_\_\_\_M \_\_\_\_F

DO YOU HAVE A DRIVER'S LICENSE? \_\_\_\_YES \_\_\_\_NO

DRIVER'S LICENCE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_

**EDUCATION**

HIGH SCHOOL \_\_\_\_\_ GRADE COMPLETED \_\_\_\_\_

LOCATION \_\_\_\_\_  
(CITY, STATE)

DIPLOMA YES \_\_\_\_ NO \_\_\_\_ ANTICIPATED \_\_\_\_  
(YEAR)

UNIVERSITY/COLLEGE \_\_\_\_\_ YEAR COMPLETED 1 2 3 4 +

LOCATION \_\_\_\_\_  
(CITY, STATE)

DEGREE/DIPLOMA YES \_\_\_\_ NO \_\_\_\_ ANTICIPATED \_\_\_\_  
(YEAR)

LICENSES/CERTIFICATIONS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EMPLOYMENT HISTORY

EMPLOYER \_\_\_\_\_ DATES OF EMPLOYMENT \_\_\_\_\_  
LAST POSITION HELD \_\_\_\_\_ SUPERVISOR \_\_\_\_\_  
LOCATION \_\_\_\_\_ TEL \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

EMPLOYER \_\_\_\_\_ DATES OF EMPLOYMENT \_\_\_\_\_  
LAST POSITION HELD \_\_\_\_\_ SUPERVISOR \_\_\_\_\_  
LOCATION \_\_\_\_\_ TEL \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

EMPLOYER \_\_\_\_\_ DATES OF EMPLOYMENT \_\_\_\_\_  
LAST POSITION HELD \_\_\_\_\_ SUPERVISOR \_\_\_\_\_  
LOCATION \_\_\_\_\_ TEL \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

HAVE YOU EVER BEEN TERMINATED (FIRED) FROM EMPLOYMENT FOR ANY REASON? \_\_\_\_ YES \_\_\_\_ NO  
IF YES, GIVE EXPLANATION \_\_\_\_\_

HAVE YOU EVER RESIGNED FROM EMPLOYMENT AFTER BEING INFORMED THAT YOUR EMPLOYER  
INTENDED TO TERMINATE OR DISCIPLINE YOU FOR ANY REASON? \_\_\_\_ YES \_\_\_\_ NO  
IF YES, GIVE EXPLANATION \_\_\_\_\_

## BACKGROUND INFORMATION

HAVE YOU EVER BEEN ARRESTED OR CHARGED WITH A CRIME? \_\_\_\_ YES \_\_\_\_ NO (IF YES, ATTACH AN  
EXPLANATION)

HAVE YOU EVER RECEIVED A MOTOR VEHICLE VIOLATION? \_\_\_\_ YES \_\_\_\_ NO

IF YES,

DATE	LOCATION	VIOLATION
_____	_____	_____
_____	_____	_____
_____	_____	_____

HAS YOUR DRIVER'S LICENSE EVER BEEN SUSPENDED OR REVOKED \_\_\_\_ YES \_\_\_\_ NO IF YES, DATE,  
LOCATION, AND CIRCUMSTANCE \_\_\_\_\_

HAVE YOU EVER USED, TRIED OR EXPERIMENTED WITH ILLEGAL DRUGS? (ILLICIT DRUGS, NON-PRESCRIBED PRESCRIPTION DRUGS) \_\_\_\_ YES \_\_\_\_ NO

IF YES, TYPE OF DRUG(S) \_\_\_\_\_ LENGTH OF USE \_\_\_\_\_

DATE LAST USED \_\_\_\_\_

HAVE YOU EVER BEEN CHARGED OR RECEIVED A VIOLATION NOTICE FOR UNDERAGED DRINKING OF ALCOHOL OR OTHER ALCOHOL RELATED ISSUES? \_\_\_\_ YES \_\_\_\_ NO

IF YES, PROVIDE DATE AND LOCATION \_\_\_\_\_

ARE YOU DELINQUENT IN ANY PAYMENTS INCLUDING CHILD SUPPORT OR ANY OTHER PAYMENT ORDERED BY A COURT OR GOVERNMENT AGENCY? \_\_\_\_ YES \_\_\_\_ NO

IF YES, PROVIDE DETAILS: \_\_\_\_\_

### RESIDENCE HISTORY

PLEASE LIST RESIDENCES FOR THE PAST FIVE YEARS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### REFERENCES

PLEASE PROVIDE THE NAMES OF THREE NON-RELATED REFERENCES THAT WE MAY CONTACT.

_____ (NAME)	_____ (TELEPHONE)
_____ (NAME)	_____ (TELEPHONE)
_____ (NAME)	_____ (TELEPHONE)

AS AN APPLICANT FOR A CIVILIAN POSITION WITH THE COLCHESTER POLICE DEPARTMENT I UNDERSTAND THAT ANY FALSE, MISLEADING, OR INTENTIONALLY INCOMPLETE ANSWERS OR STATEMENTS ON THIS APPLICATION MAY BE GROUNDS FOR REJECTION AS A CANDIDATE FOR ANY EMPLOYMENT POSITION AND DENIAL OF ANY FUTURE APPLICATION. IF SUCCESSFUL AS A CANDIDATE, I UNDERSTAND THAT I MUST PROVIDE DOCUMENTATION TO THE TOWN OF COLCHESTER TO FULFILL THE REQUIREMENTS OF IDENTITY FOR SUBMISSION OF AN I-9 FORM TO THE US DEPARTMENT OF HOMELAND SECURITY.

I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND ACCURATE TO THE BEST OF MY ABILITY.

\_\_\_\_\_  
(SIGNATURE) (DATE)